

CHECK LIST FOR THE DOCUMENTS TO BE ATTACHED:

1. Please attach self certified photocopies of the certificates in following order.
2. Please tick mark against the documents attached in the corresponding boxes.

ESSENTIAL DOCUMENTS			
Sr. No.	Document	Attached	Checked
1.	Photograph on the form		
2.	Certificate of date of birth		
3.	Statement of marks/Certificate/provisional certificate of passing SSC,HSSC(Sci./Arts/ Com/Voc)		
4.	School/College leaving certificate		
5.	Certificate of residence/Bonafide from School		
6.	Documents for relaxation in the period of residence, if any		
7.	Certificate for reserved category claimed(SC/ST/OBC) for fee concession		
8.	Income Certificate for availing TFW seats, as per proforma in the prospectus		
9.	Income and assets certificate as per proforma in the prospectus (For availing EWS seats)		
10.	Copy of Aadhar Card		
11.	Certificate in support of claim for additional marks		
12.	Any other relevant documents.		

DECLARATION OF APPLICANT

Certified that I, _____ am an Indian National, NRI/PIO/OCI and state that I have read and accepted the provisions of the Prospectus and have enclosed the certified copies of all the certificates in proper order as required and submitted the application complete in all respects. In the event of my application found to be deficient or incomplete, and rejected by Admitting Authority, I shall be held responsible for the same.

I hereby declare that the particulars furnished in the application are true, complete, and correct to the best of my knowledge and belief. I am fully aware that in the event of any information being found false or incorrect or ineligible being detected before or after the admission, appropriate action as deemed fit by the Competent Authority can be taken against me.

PLACE: _____

(Signature of the Applicant)

DATE: _____

Name as signed (Write in Capital letters)

DECLARATION BY PARENT / GUARDIAN OF THE APPLICANT

I, Shri/Smt. _____, Father/Mother/Guardian of Mr./Miss. _____, resident of Village/Town _____, District _____, in the State of _____ hereby declare that I have read and accepted the provisions of the prospectus and the particulars furnished in the application are correct to the best of my knowledge and belief. I declare that I shall be held responsible for timely payment of all fees, rent, and other charges in respect of my son/daughter/ward during the period of his/her studies in the College.

I hereby declare that the Institute will not in any way be held responsible for accidents/injuries caused to my ward during the Classes, Practicals, Inplant Training in Industries, Educational Tours, Sports activity etc.

DATE: _____

(Signature of the Parent/Guardian)

PLACE: _____

Name as signed (Write in Capital letters)

For Office use only						
Form is complete and accepted						Remarks
Categories accepted						
Courses Eligible						
Additional marks						
Checked by: (Name & Signature)						Verified by:..... (Name & Signature)

INSTRUCTIONS TO CANDIDATES:

- 1. Read rules of admission and eligibility criterion as given in the prospectus before filling the form.*
- 2. Applicant must fill the form in his/her own handwriting, after downloading & printing (2 pages) of the form from the website and mail the same to dir-dte.goa@nic.in ,during specified period, along with scanned self attested copies of required documents and acknowledgment/ receipt for online payment of application fee of Rs. 1500/-, using the HDFC Bank payment link provided on DTE website www.dte.goa.gov.in*
- 3.Applicants who wish to avail seats under TFW and EWS scheme, need to tick in the box/boxes provided, and attach copy of applicable income certificate.*
- 4. Kindly note that this form is for applying only to **First Year Diploma Course in HMCT.***
- 5. Encircle /Tick the appropriate box(es) for the options.*

