

CHECK LIST FOR THE DOCUMENTS TO BE ATTACHED:

1. Please attach self certified photocopies of the certificates in following order.
2. No original document should be attached, as the Admission Committee shall not be responsible for loss of original document attached at the time of submission of the application form.
3. Please tick mark against the documents attached in the corresponding boxes.

ESSENTIAL DOCUMENTS			
Sr. No.	Document	Attached	Checked
1.	Photograph on the form		
2.	Certificate of date of birth		
3.	Statement of marks/Certificate/provisional certificate of passing HSSC(Sci./Voc)/I.T.I		
4.	School/College leaving certificate		
5.	Certificate of residence/Bonafide from School		
6.	Documents for relaxation in the period of residence, if any		
7.	Certificate for reserved category claimed(SC/ST/OBC) for fee concession		
8.	Acknowledgement card(will be provided at Application Receiving Centre) to be affixed with photograph		
9.	Income Certificate		
10.	Copy of Aadhar Card		
11.	Certificate in support of claim for additional marks		
12.	Any other relevant documents.		

DECLARATION OF APPLICANT

Certified that I, _____ am an Indian National,/NRI/PIO/OCI and state that I have read and accepted the provisions of the Prospectus and have enclosed the certified copies of all the certificates in proper order as required and submitted the application complete in all respects. In the event of my application found to be deficient or incomplete, and rejected by Admitting Authority, I shall be held responsible for the same.

I, _____ hereby declare that the particulars furnished above are true, complete, and correct to the best of my knowledge and belief. I am fully aware that in the event of any information being found false or incorrect or ineligible being detected before or after the admission, appropriate action as deemed fit by the Competent Authority can be taken against me.

PLACE: _____

(Signature of the Applicant)

DATE: _____

Name as signed (Write in Capital letters)

DECLARATION BY PARENT / GUARDIAN OF THE APPLICANT

I, Shri/Smt. _____, Father/Mother/Guardian of Mr./Miss. _____, resident of Village/Town _____, District _____, in the State of _____ hereby declare that I have read and accepted the provisions of the Prospectus and the Particulars furnished in the application including total annual income of both parents, are correct to the best of my knowledge and belief. I declare that I shall be held responsible for timely payment of all fees, rent, and other charges in respect of my son/daughter/ward during the period of his/her studies in the College.

I, hereby declare that the Institute will not in any way be held responsible for accidents/injuries caused to my ward during the Classes, Practicals, Inplant Training in Industries, Educational Tours, Sports activity etc.

DATE: _____

(Signature of the Parent/Guardian)

PLACE: _____

Name as signed (Write in Capital letters)

For Office use only						
Form is complete and accepted						Remarks
Categories accepted						
Courses Eligible						
Additional marks						
Checked by: (Name & Signature)						Verified by:..... (Name & Signature)



GOVERNMENT OF GOA
DIRECTORATE OF TECHNICAL EDUCATION
DIPLOMA COURSES-2019
ACKNOWLEDGEMENT CUM ADMISSION CARD

(THIS CARD MUST BE PRODUCED ALONG WITH THE ORIGINAL DOCUMENTS AT THE TIME OF ROUNDS BY THE APPLICANT)

	REG. NO. FORM F					
	REG. NO. FORM S					
	NAME					
	CATEGORIES					
	ELIGIBILITY	SSC+	MOP	PHARM	HSSC(SCI/VOC/ITI)	HMCT
	ORDER OF MERIT					
	CONCESSION	NIL		30%	50%	

DETAILS OF ADMISSION ROUNDS

ADMISSION ROUND	DATE	COURSE	INSTITUTE	SIGN. OF ADMISSION AUTHORITY	SIGN OF INST. AUTHORITY
FIRST					
SECOND					
ADDITIONAL (IF ANY)					

1. This acknowledgement card along with the Registration No. is the proof of acceptance of the application form by the Admission Committee.
2. This Card shall not be issued unless the form is complete in all respect.
3. This Card shall therefore be the identity of the applicant for any inquiry, complaint, or correspondence with the Admission Committee.
4. This Admission Card, intended to be submitted to the institute to register the admission with the institute, shall be given at the time of admission.
5. This Admission Card shall not be delivered in case the original documents are not submitted or the total fees payable is not paid at the time of admission.
6. The provisionally admitted applicants shall report to the Head of the Institution within three working days of grant of admission and obtain acknowledgement thereof, failing which the admission is liable to be cancelled, and thereafter no request will be considered for re-admission or participation in further rounds of admission.
7. Candidates admitted to a particular Institute, in subsequent rounds, under vertical mobility shall submit his/her certified attendance record from the institute earlier admitted.